

San Juan County
Economic Development Council

December 18, 2013 • Friday Harbor

DRAFT MEETING MINUTES

Attending:

Members present: Jim Hooper, Jack Yelverton, Gary Franklin, Steve Hushebeck, Bruce Gregory, Marilyn Gresseth, Mark Madsen, Cathy Cavanagh, Marilyn O'Connor, Michelle Loftus, Lance Evans, John Evans • Guest: Lori Peterson • Recorder: Victoria Compton

| Topic | Key Discussion Points and Agreements | Actions and Next Steps |
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| Call To Order | The meeting was called to order at 9:00 a.m. by Jim | |
| Approval of Minutes | November meeting minutes accepted | M/S/P: November minutes accepted |
| Customer Experience | <ul style="list-style-type: none"> Island Friendly Spirit is gaining slow & organic momentum. SJI and OI Chambers had IFS award ceremonies. The Town of Friday Harbor has received RFP's for tourism/branding proposals. | |
| Report/Discussion: Business Support & Development | <ul style="list-style-type: none"> Director's report: Islands Trust/Gulf Islands conference was phenomenal with great synergy that's created many connections and will continue to. Jim, Victoria & Mark attended the November OPALCO board meeting to speak about broadband. Jim and Victoria gave testimony for UTC hearing. Victoria did research for submarine cable issue – convo with Todd Roper/Ledco. SJI Chamber director, biannual best practices meeting. Local bank president meeting. WordPress class. Convo with committee heads from Summit. Working on helping Family Resource Center financial literacy classes for adults. Second Northwest Washington ADO group meeting. Worked on data for SJC (Auditor, Assessor). Aviation business HUBzone application. Grant info to various agencies. Recruiting new business: Michelle is working with two businesses. Victoria will finish the recruiting brochure and send to Gary and Michelle before it's sent to the board and Duncan/Town. | <p>AI: Summit committees will reconvene in May of 2014.</p> <p>AI: Victoria will contact Carrie Brooks and Bill Morrissey to see who could teach a financial literacy class.</p> <p>AI: Victoria will send out info on ACA impacts to businesses.</p> <p>AI: Victoria will prepare a one page report on the progress of the summit committees.</p> <p>AI: Add four committees to future agendas.</p> <p>AI: Victoria will call Beth Geiger at Peaceland to see if they can offer ACA workshops.</p> <p>AI: Victoria will finish recruiting brochure.</p> |
| President's Report | <ul style="list-style-type: none"> 2014 priorities were discussed and chosen: <ul style="list-style-type: none"> Business retention & expansion Facilitate county government review and adoption of the economic development element of the county comprehensive plan. Monitor the pulse of the economy and economic development projects in order to identify possible future EDC action. | |
| Elections | <ul style="list-style-type: none"> 2014 Board elections. Gary Franklin, Michelle Loftus and Marilyn Gresseth were proposed and elected for the following offices: Gary/President; Michelle/Vice Pres; Marilyn G/Secretary-Treasurer | M/S/P: Slate of officers elected, all in favor |
| Financials | <ul style="list-style-type: none"> November financials discussion tabled until January, 2014. All municipality funding has been approved by various governmental agencies for 2014; no changes to 2014 budget. | M/S/P: November financials discussion tabled until January 2014 |

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| Continued Business/Correspondence | <ul style="list-style-type: none"> • Port of Lopez 2014 funding request will be \$2,000. Board voted, passed unanimously. • Discussion to consider whether the EDC should send a statement regarding the US Customs office move in Friday Harbor. All board members commented. Michelle Loftus moves to “Accept the statement that I wrote and be a proud and brave EDC as we move on.” Discussion/potential action tabled until January meeting. | <p>M/S/P: EDC will request \$2,000 from the Port of Lopez for 2014 EDC economic development activity support.</p> <p>AI: Marilyn, John, Lance and Victoria will approach the Port of Orcas for EDC board participation and funding.</p> <p>AI: Victoria will scan and email the LTAC contract with the ARC for discussion</p> <p>AI: Include US Customs discussion in 2014 agenda</p> |
| Announcements | <ul style="list-style-type: none"> • Next meeting will be January 15, 9-10:30a at Windermere/FH. | |
| Meeting adjourned | Meeting adjourned, 11 a.m. | |